

Regular Meeting of the Board of Trustees, Muscatine Art Center MAY 20, 2010

Present: Jennifer Conard, Jan Henderson, Eric Knoernschild, Caren Luke, David Meloy, Jeffrey Stone, Tom Spread and Becky Wichers.

Absent: Mark Huddleston.

Staff: Barb Christensen

President, Tom Spread, opened the meeting.

Visitors: None

Minutes: It was moved by Jeffrey Stone, seconded by Becky Wichers to approve the minutes of the **April 15, 2010** regular meeting as presented. Motion carried.

Bills: It was moved by Caren Luke, seconded by Jennifer Conard to approve for payment monthly bills totaling \$2,398.62. Motion carried.

COMMITTEE REPORTS

Collections: Jan Henderson reported.

1) Three Large “Non-Antique” Oriental Rugs were received from Doug Conklin, a former volunteer at the Art Center. One of the rugs has been placed in the reception room. No action required.

Building & Grounds: Jennifer Conard reported in Mark Huddleston’s absence.

1) Brick Replacement along the Musser walk. Bids were submitted to replace these bricks with colored, stamped concrete. Two bids ere received: BMW Builders (\$3,650) and Heuer Construction (\$4,495). The Committee recommended that the Board approve the bid from **BMW Builders** using funds from the McWhirter Gilmore Trust.

2) Landscape project for property at 1402 Mulberry Avenue. Landscape Architect (\$5,000) and BMW Builders (\$14,306) submitted bids. The Committee recommended that the Board approve the bid from Landscape Architect using funds from the Alice Schaeffer Trust and approve the bid from BMW Builders using funds from the Burns Trust.

It was moved by Eric Knoernschild and seconded by Becky Wichers that the Board approve the brick replacement and landscape bids with each bid paid out of the respective Trusts listed in Items 1 and 2 above. Motion carried.

Barb Christensen also reported that the Art Center did not receive the \$10,000 matching funds grant from the Iowa Arts Council for the landscaping projects.

3) Security/Fire Alarm System – The Committee is still reviewing the three bids for the security system. The Committee will meet again and make a recommendation at the June Board meeting.

Finance & Budget: Caren Luke reported.

Monthly Financials – The April 2010 monthly financial reports were received and reviewed.

Long-Range Planning: No report.

Personnel: Barb Christensen reported.

1) Maria Norton has submitted her letter of resignation effective June 5, 2010.

2) **Miles Dietz** has begun work as a summer intern, stipend paid by the Friends of the Muscatine Art Center.

3) **Rachel Smaltz** contacted Barb about interest in Museum work. Given the cutback in City funding, Rachel will volunteer her time this summer.

4) **Art Center Staffing:** Barb will meet with City Administrator Gregg Mandsager on Tuesday, May 21, 2010, to discuss staffing plan.

5) **Board Vacancies:** Eric Knoernschild goes off the board at the end of June 2010 and Jan Henderson's term expires in June 2010.

The following people have expressed an interest in serving on the board: Cheryl Carlson, Doug Krieger and Mary Shihadeh. Following discussion, it was determined that Barb would submit the name of Doug Krieger to Mayor O'Brien to fill the vacancy.

Jan Henderson will remain on the board for another term.

Program & Publicity: Barb Christensen reported:

Ice Cream Social is Sunday, June 27, 2010, from 1:00 to 5:00 PM. Entertainment will be provided by the Civil Chorale, Wesley Winds, and The Creepin' Charlies. Children's games sponsored by the Musser Public Library, Freddie the Fire Truck, Moon Jump and Pony rides. Barb will e-mail a sign up sheet to the board members. Contributions of cookies, pies and bars will be gratefully accepted.

EDUCATION COORDINATOR'S REPORT: A written report submitted for review.

DIRECTOR'S REPORT: A written report was submitted for review.

UNFINISHED BUSINESS: Tom Spread reported.

David Eckhardt Estate: Attorney Bill Hargrafen has formally petitioned the court to terminate the trust and turn the funds over to the beneficiaries -- one-half to the Muscatine Art Center and one-half to the Humane Society. Following discussion, it was moved by Eric Knoernschild and seconded by David Meloy that the Art Center bequest be deposited into the Support Foundation account. Motion carried.

NEW BUSINESS: Barb Christensen reported.

AAM Membership and Accreditation: The Board discussed the pros and cons of continuing with the AAM Membership (Annual Fee \$250.00; Annual Dues \$271.00) and the Accreditation. Following discussion, it was decided that the Art Center will continue with the membership fees, will opt into the cycle extension option through 2019, and will make a determination in 2019 whether the value added with accreditation going forth is worth the time and money to complete the very expensive and complex accreditation process. Based on the requirement of the AAM's Accreditation Commission Policy, a Statement of Support from Parent Organizations (City of Muscatine) must be provided, it was also determined that Barb will discuss the accreditation process with City Administrator Gregg Mandsager and the importance of the City's support.

ADJOURN: There being no further business, it was moved by Caren Luke and seconded by Becky Wichers the meeting adjourn. Motion carried.

Respectfully submitted,
Jan Henderson, Secretary

DIRECTOR'S REPORT
For the month of May 2010
June 17, 2010

Total number of visitors for May 2010	3607
Total number of visitors for May 2009	3436
Total number of visitors Year-to-Date 2010	13543
Total number of visitors Year-to-Date 2009	9754

All figures include outreach program participants

EXHIBITIONS (in the month of May)

March 14, 2010 – December 31, 2010

Springs Sprockets & Pulleys

April 28, 2010 – May 16, 2010

Muscatine High School Junior Senior Art Show

EXHIBITIONS (currently on view – June)

March 14, 2010 – December 31, 2010

Springs Sprockets & Pulleys

April 28, 2010 – May 16, 2010

Kinetic Sculpture – Home School Assistance

OTHER

May 1,

Carter Wedding in Japanese Garden

Andersons Read in the Music Room

May 11,

Muscatine School District English As a Second Language Family Night

May 13,

Friends of the Muscatine Art Center Meeting

May 14,

Edwards Wedding in Japanese Garden

May 15,

Autoharp Jam in Music Room

May 20,

Board of Trustees Meeting

Relay for Life – Luminary Work Shop

May 23

Recital in Music Room

Leopard Krueger Wedding – Japanese Garden

May 27,

Relay for Life – Luminary Work Shop

May 29,

Hogue Wedding in Japanese Garden

ACQUISITIONS

Tangley Cabinet Radio gift of David Gillaspie, Hiawatha Iowa

Respectfully submitted,

Barbara C. Christensen
Director